

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES – September 24, 2015**

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, September 24, 2015 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

<b>SMART Board of Directors:</b>	Chairman	Mr. Abdul Haidous Mr. Rudy Hobbs Mr. Robert Daddow Mr. Gerald Poisson Ms. Melissa Roy
<b>Absent Board Member:</b>	Vice-Chairman	Mr. Jerry Moffitt Mr. Royce Maniko
<b>SMART Board Secretary:</b>		Ms. Tiffany Martin
<b>SMART General Manager:</b>		Mr. John Hertel
<b>SMART Staff Present:</b>		Ms. Colleen Astalos Mr. Fred Barbret Mr. Ron Beier Ms. Michelle Busuito Mr. Robert Cramer Mr. John Foster Mr. Avery Gordon Ms. Melissa Hightower Mr. Austen Michaels Mr. Dan Steele Mr. Keith Taylor Mr. Darrell Taylor Ms. Madonna Van Fossen Ms. Brenda Ynclan
<b>Public Registered:</b>	Passenger	Mr. Eugene Conway

**1. Call to Order**

Chairman Abdul Haidous called the meeting to order at 2:03 PM.

A) Pledge of Allegiance

**2. Roll Call**

Present: Chairman Abdul Haidous, Mr. Gerald Poisson, Mr. Royce Maniko, Mr. Rudy Hobbs and Ms. Melissa Roy

Excused Absence: Vice-Chairman Jerry Moffitt and Mr. Royce Maniko

**A quorum was present.**

**3. Adoption of Agenda**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Ms. Melissa Roy, that the Board adopt the agenda for the August 27, 2015 Board meeting.

**DISCUSSION**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**4. Certification of Public Notice**

The Secretary read the Public Notice into the record.

**5. Approval of Minutes & Committee Report**

### **Nominating Committee Report for August 27, 2015**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt to approve the SMART Board meeting minutes from July 23, 2015.

**DISCUSSION:**

A motion was made by Mr. Daddow to recommend Mr. Jerry Moffitt as SMART's Board Chairman and Mr. Gerald Poisson as Vice-Chairman. A discussion followed in which Mr. Gordon advised additional nominees should be brought to the Board's attention at the next meeting or in November when the vote takes place. He further stated the nominees should be brought to the Board's attention 30 day prior to the vote.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

### **Board Meeting Minutes for August 27, 2015**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt to approve the SMART Board meeting minutes from July 23, 2015.

**DISCUSSION:**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

### **Executive Session Meeting Minutes for August 27, 2015**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt to approve the SMART Executive Session meeting minutes from July 23, 2015.

**DISCUSSION:**

Mr. Gordon informed the Board, any changes to the Executive Session meeting minutes should be done during Executive Session.

There were no changes or corrections requested by the Board.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **6. Public Participation**

Chairman Haidous declared the meeting open for public participation.

**DISCUSSION:**

None

## 7. Chairman's Report

### DISCUSSION:

None

## 8. General Manager's Report

### DISCUSSION:

- Finalizing Preparation for Financial Audit
- Implementing changes to the ADP payroll system as required
- Continued contract negotiations with UAW Local 771; next meeting date has scheduled for October 2<sup>nd</sup>.
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The following positions have been filled:

- Manager of Service Development
- Data Clerk Technician
- Data MMIS Technician
- 2 Assistant Mechanics
- 2 Coach Service Attendants
- Customer Service Operator
- Customer Service Operator II

## 9. New Business

### **A. Appointments to the Audit Committee of the SMART Board of Directors**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Rudy Hobbs, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby concurs in the appointment of the Audit Committee for the 2015-2016 term. The SMART Board Chairperson has appointed Mr. Rudy Hobbs, Wayne County, Ms. Melissa Roy, Macomb County and Mr. Robert Daddow, Oakland County to the Audit Committee

### DISCUSSION:

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **B. Approval of Amended Equal Employment Opportunity/Affirmation Action Policy Statement**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Ms. Melissa Roy, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation approves the SMART EEO/AA Program Policy Statement.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **10. Board Member Business**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Rudy Hobbs, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation direct General Counsel to prepare an amendment to the General Manager's employment

**DISCUSSION:**

After much discussion the Mr. Poisson and Mr. Daddow made a motion to conduct a Study Session to discuss the RTA proposal for the federal funding split between DDOT and SMART.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**Adjournment**

There being no further business to come before the Board, upon motion duly made by Board member Mr. Gerald Poisson, seconded by Mr. Rudy Hobbs, and unanimously carried, the meeting adjourned at 2:49 PM.

Respectfully submitted,

Tiffany C. Martin  
Secretary to the Board of Directors